



## **Request for Offline Quotation –Goods**

**Country:** India

**Name of Project:** Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project, Pune

**Contract Title:** Supply of Certified Agriculture Input For Turmeric Crop Demonstration At TAO Office of Karanja/ Risod

**RFQ Reference No.:** SMART/ DIU/Washim/VCDS Demo/236/2023

*Dated -11.05.2023*

**Issued by:**

***HEAD, District Implementation Unit, DIU Washim***

**Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project**

**Department of Agriculture, Government of Maharashtra**

***Office – Project Director, ATMA, District Implementing Unit, Washim***

**ATMA Office, Near Collector office, Washim**

## INVITATION FOR E-QUOTATIONS

### **Supply of Certified Agriculture Input For Turmeric Crop Demonstration At TAO Office of Karanja/ Risod.**

1. Department of Agriculture, Government of Maharashtra has received financing from the World Bank towards "Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project" to transform agriculture and livelihoods sector in Maharashtra. The objective of the project is "to support development of inclusive and competitive agriculture value chains focusing on smallholder farmers and agri-entrepreneurs in Maharashtra". This would be achieved by expanding access to new and organized markets for producers and enterprises with complementary investments in provision of technical services and risk management capabilities.
2. *District Implementation Unit, Washim*, Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project now invites Offline quotation on eligible bidders for the following items.

Sr No	Items Description	Quantity	Unit
1	Ammonium sulfate (N-20.5% S-23%) (Packing size : 50 kg/Bag) Delivery Place TAO office - Karanja (60 Bags) / Risod (120 Bags)	90.00	Quintals
2	Neem Cake (Packing size : 50 kg/Bag) Delivery Place TAO office - Karanja (60 Bags) / Risod (120 Bags)	90.00	Quintals
3	Micronutrient grade 2 (Packing size : 10 kg/Bag) Delivery Place TAO office - Karanja (30 Bags) / Risod (60 Bags)	9.00	Quintals

### 3. Schedule of RFQ:

Sr. No	Details	Date & Time
1.	Date & Time for Commencement of Downloading RFQ document.	Date: 12/05/2023 Time: 11.00 AM
2.	Pre-bid meeting At. ATMA Office Washim	Date: 16/05/2023 Time 11.00 AM venue : (DIU WASHIM)
5.	Last Date (deadline) & Time for submission of quotations At ATMA Office, Washim	Date: 22/05/2023 Time: 17.00 PM
6.	Date and Time for Opening of Technical envelop At. ATMA Office Washim	Date: 23/05/2023 Time: 11.00 AM
7.	Date and Time for Opening of Financial envelop At. ATMA Office Washim	Date: 23/05/2023 Time: 15.00 PM

### 4. Tender Fee & EMD:

Sr No	Information	Details
1.	quotations Fee	Nil

### 5. quotations Price

- a) The contract shall be for the full quantity as described above.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) The rates quoted shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices shall be excluding GST.
- e) Rate should be inclusive of Transport and labor charges.
- f) Bidder should quote rate for all the items or any of the item.

### 6. Validity of Quotation

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

### 7. Cost of quotations:

The Bidder shall bear all costs associated with the preparation and submission of its Bid, and the Purchaser shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

### 8. Language of Bid:

The Bid, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and the Purchaser, shall be written in the English language.

### 9. Pre-bid Meeting:

The purchaser will convey a pre-bid meeting for queries, if any, by the prospective bidders. Bidders are requested to attend a Pre-bid meeting for clarification on the Tenders' technical specifications and commercial conditions, on the time, date, and place mentioned therein.

#### **10. Amendment in RFQ Document**

At any time prior to the deadline for submission of quotation / bids, the Purchaser may amend the RFQ document by issuing on Notice Board At ATMA Office Washim.

#### **11. Eligibility Criteria:**

- a) The bidder must have successfully supplied Soyabean seed & agriculture inputs of value *RS. 10,00,000/-* in any one year during last three financial years
- b) Bidder should be registered under Goods and Services tax Act, 2017
- c) Bidder should have its main or branch office anywhere in Maharashtra
- d) Bidder should have achieved in at least one year an annual financial turnover not less than *Rs. 27,00,000/- @* in the last three financial years.
- e) The bidder should not be blacklisted/banned by any Government organization/PSUs during last 3 years.

#### **12. Submission of bid:**

- a) The bidder should submit the Quotation Offline At ATMA Office Washim.
- b) The bids submitted, shall comprise of the following 2 envelopes:
  - **Envelope 1:** Technical Bid
  - **Envelope 2:** Financial Bid in the form of BOQ

#### **13. Bid Security:**

- 1) Bidder should submit bid security declaration in the attached format. If bidder not submitted bid security declaration, in such case the bid submitted by such bidder shall be rejected.
- 2) The Bid Security declaration shall be executed
  - a) if a bidder withdraws its bid prior to the expiry date of bid validity specified by the bidder on the letter of bid or any extended date provided by the bidder; or
  - b) During the bid process, if any information submitted found manipulated / hidden / false / mala fide in the bid
  - c) if the successful Bidder fails to
    - (i) Sign the Contract or
    - (ii) Furnish a Performance Security

#### **14. Technical bid: (Envelop 1)**

The bidder has to upload following documents in the technical envelope.

- a) PAN Card copy
- b) GST registration certificate
- c) Bid security declaration (in attached format)
- d) Turn over certificate issued by the chartered Accountant/ITR Copy /Balance sheet
- e) Supply orders and invoice copies (with respect to clause 11a )
- f) Technical Specification compliance sheet for items quoted.
- g) The declaration that the bidder is not black listed/banned by any government organization/PSUs. (in attached format)
- h) Valid Authorized dealer Certificate.

### **15. Financial Bid:**

- a) The bidder shall submit Financial Quote in BOQ format only.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) The rates quoted shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices shall be excluding GST.
- e) Rate should be inclusive of supply and installation
- f) Each Bidder shall submit only one quotation. Bidder shall not contact other Bidders in matters relating to this RFQ.

### **16. Bid opening and Evaluation process.**

#### **a) Opening of Envelop - A (Technical Bid)**

The 'Technical Envelop' of bids will be publicly opened first offline in the presence of the bidders' designated representatives and anyone who chooses to attend at the address on the date and time specified in the Quotation notice At ATMA Office Washim.

#### **b) Opening of Envelop - 2 (Financial Bid)**

This envelope of technically qualified bidders shall be opened as per Quotation procedure At Atma Office, Washim.

### **17. Evaluation of Quotations**

The SMART Project will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed; and
- (b) Conform to the terms and conditions, and specifications.

The Quotations would be evaluated for all items together. GST cost shall not be considered in evaluation.

**18.** The procurement process is carried out as per the World Bank's "Procurement Regulations for IPF Borrowers", July 2016 Revised November 2017, July 2018, and November 2020. No special preference, relaxation will be accorded to any bidder either for price or for other terms and conditions.

### **19. Award of contract**

The SMART Project will award the contract to the bidder/bidders' who has been determined to be substantially responsive and

- 1) Who has offered the lowest evaluated price (L1) for the item i.e. evaluation of financial quote will be done separately for each item. OR
  - a) Notwithstanding the above, the SMART Project reserves the right to

accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.  
b) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply/work order.

**20. Performance Security:**

- a) The successful bidder shall submit Performance Security @ 5% of Contract Price. The Performance Security shall be in the form of the Demand Draft or Bank Guarantee and shall be valid till 30 days after completion of the bidder's performance obligations under the Contract, including any warranty obligations, unless specified otherwise.
- b) The Performance Security without interest will be discharged/returned upon being satisfied that there has been due performance of the obligations of the selected bidder under the contract.

**21. Delivery period and Place:**

Successful bidder should complete supply within 07 days from the date of award of contract /supply order to **Supply of Certified Agriculture Input For Turmeric Crop Demonstration At TAO Office of Karanja/ Risod** If bidder fail to supply within the period the Purchaser may terminate the Contract.


**22. Warranty:** validity or expiry as per concern act as applicable.

**23. General Conditions:**

- a) The quantity mentioned may increase/decrease depend on the requirement
- b) All legal disputes relating to the supply are subject to the jurisdiction of court of law at *Washim*.
- c) Materials should not be assembled

**24. Payment:**

Payment will be made within 4 weeks after successful supply and certified by the respective Taluka Agriculture officer along with the bill/invoice The **bill /invoice should be in the name of "DIU SMART WASHIM"** Applicable GST will be paid on submission of invoice/bill.

  
(A. I. MAHABALE)  
Head, DIU, Smart, Washim  
SMART Project.

**FORMAT OF DECLARATION IN LIEU OF EMD/BID SECURITY**  
**(To be submitted on the Bidder's Letter Head)**

Date: / 05/2023

RFQ/ Tender Ref No.: SMART/ DIU/Washim/VCDS Demo/ /2023  
Dated. / 05/2023

To:

Head,  
District Implementation Unit,  
Smart Project, Washim

I/We .....(Insert Name and Address of Bidder) am/are submitting this declaration in lieu of Bid Security/Earnest Money Deposit for **Supply of Certified Agriculture Input For Turmeric Crop Demonstration At TAO Office of Karanja/ Risod** thereby fully accepting that I/We will be suspended and shall not be eligible to participate in the Tenders invited by any World Bank funded Projects , any government tenders , PSUs for a period of Three years from the date of such Suspension Orders, under the following circumstances :-

- a) If after the opening of quotation/ tender, I/We withdraw or modify my/our tender during the period of validity specified in the Request for Quotation / Bid Documents (including extended validity, if any) or do not accept the correction of the quotation/ tender Price pursuant to any arithmetical errors.
- b) If after the issue of supply order, I/We fail to furnish the required Performance Security, sign the Contract within the time limits specified in Request for Quotation/ Tender Document.

Signature and Seal of Authorized Signatory of bidder  
Name of Authorized Signatory .....

**FORMAT OF UNDERTAKING, TO BE FURNISHED ON BIDDER'S LETTER HEAD  
WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION OF**

**UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT**

Date: /05/2023

RFQ/ Tender Ref No.: SMART/ DIU/Washim/VCDS Demo/ ./2023

Dated. /05/2023

To:

*Head,  
District Implementation Unit,  
Smart Project Washim*

We hereby confirm and declare that we, M/s -----,  
is not blacklisted/ De-registered/ debarred by any World Bank funded Project/  
Government department/ Public Sector Undertaking/ Private Sector/ or any other  
agency for which we have Executed/ Undertaken the works/ Services during the last  
5 years.

Signature and Seal of Authorized Signatory of bidder  
Name of Authorized Signatory.....

Note: This is sample RFQ document, PIU may suitably modify based on the items / services to be procured

**FORMAT OF QUOTATION**  
**(On bidder's Letter head)**

To

Head, District Implementation Unit,  
ATMA Office, Washim.

Date:-

**Subject:-** Submission of quotation for Supply Agriculture Input For Turmeric Crop  
Demonstration At TAO Office of Karanja/ Risod

**Ref:-** Your Request for Quotation Ref No.SMART/DIU\_Was/VCDS/ 236 /2023-24  
Dated- 11/05/2023

Dear Sir,

As per your requirement, we are glad to submit you our most reasonable and competitive rates as under

Sr. No.	*Items	Brand & Model	Unit	Qty	Rate per Unit in Rs. Without GST	Total Amount Rs. Without GST
	<b>Total Amount (Excluding GST)</b>					

**\*We confirm that the specifications are equal / better than as mentioned in the RFQ**

We agree to supply and install above mentioned items in accordance with the specifications and terms and conditions mentioned in the invitation for quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature

Name: \_\_\_\_\_

Office Stamp/Seal